



Landscape Architecture

Site Planning

Golf Course Design

November 6, 2019
Via Hand Delivery & Email

Chris Gerver, Chairman
Village of Woodbury Planning Board
P.O. Box 1004
Highland Mills, NY 10930

Re: **Courtyard by Marriot**
SBL: 226-1-6.1, 7, 8
Village of Woodbury

Dear Mr. Gerver:

With this letter, we are requesting a spot on the November 20, 2019 Planning Board agenda to initiate the Site Plan review process for the referenced project. Attached for the Board's review are the following documents:

- An original and fourteen (14) copies of the Site Plan Review and Approval Applications signed by the Applicant and the current owners of each of the tax parcels and the Client Account Signature Card for Provident Bank;
- An original and fourteen (14) copies of the Full Environmental Assessment Form, Part J;
- Fifteen (15) sets of the Existing Conditions & Sketch Plan Drawings prepared by Engineering & Surveying Properties and Esposito & Associates dated October 31, 2019.
- Check payable to the Village of Woodbury in the amount of \$22,920.00 for Escrow fees.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to call our office.

Very truly yours,
ESPOSITO & ASSOCIATES

Steven T. Esposito, RLA

STE:skr
Enclosure

ecc: Bilal Ahmad
William Frank, Esq.
Roderick Etzel, RA