
INTEROFFICE MEMORANDUM

TO: MAYOR EGAN AND THE VILLAGE BOARD
FROM: DESIREE POTVIN, VILLAGE CLERK
SUBJECT: BUDGET MODIFICATION – HIGHWAY DEPARTMENT
DATE: MARCH 3, 2021

At the request of the Village Streets Superintendent, and as required by the State Comptroller's office to recognize this expense separately, please see the below proposed budget modification totaling:

Increase	A5110.400	Perm Improv Highway – CHIPS	\$107,685
Decrease	A5110.465	HD – Blacktop	\$107,685

Thank you for your consideration in this matter.